

Buckinghamshire & Milton Keynes Fire Authority



MEETING	Executive Committee
DATE OF MEETING	14 May 2014
OFFICER	David Skinner, Director of Finance and Assets
LEAD MEMBER	Councillor Adrian Busby
SUBJECT OF THE REPORT	Fleet Strategy 2014-2017
EXECUTIVE SUMMARY	<p>The aim of this Fleet Strategy is to set a clear framework for the management of vehicle assets within the Authority. The strategy supports the development of a longer term vision of how fleet management can help to deliver the Authority's Public Safety Plan (PSP) objectives while working within a value for money framework in order to achieve efficiency savings.</p> <p>This Fleet Strategy 2014-2017 supersedes all previous strategies.</p> <p>It sets out a three year plan for fleet to achieve the following objectives:</p> <ul style="list-style-type: none"> • To provide a clear, corporate vision for the overall direction of the vehicle fleet across the Authority. • To promote the benefits of a strategic approach to fleet utilisation • To outline the current arrangements for fleet management within the Authority. • To ensure that where practically possible sustainable fleet issues are considered when making fleet decisions. • To outline the actions to be taken over the next year or so in order to continue to develop the Authority's strategic approach to fleet. • To ensure that the fleet portfolio supports Authority priorities as set out in both the Corporate Plan and Public Safety Plan • To be cognisant of the current financial position and to contribute to financial objectives as set out in the Authority's Medium Term Financial Plan.

ACTION	Decision.
RECOMMENDATIONS	That the Fleet Strategy 2014-2017 as set out in Annex 1 of this report be adopted for implementation.
RISK MANAGEMENT	<p>By agreeing the Fleet Strategy as drafted, the Authority will reduce or omit the risk of failure in the following areas:</p> <ul style="list-style-type: none"> • Fleet availability matching operational aspirations • Vehicles not being of the right type/specification • Fleet Technicians being unavailable at critical times • Achieving value for money in procuring new vehicles. • Planning for future requirements in a timely manner • Being environmentally responsible • Contributing to overall Authority objectives.
FINANCIAL IMPLICATIONS	The financial implications are set out within the body of the draft strategy as far as is possible. Consultation with Finance has taken place as appropriate.
LEGAL IMPLICATIONS	There are a number of legislative requirements that good fleet management must follow and these are set out in the body of the draft strategy at section 5.
HEALTH AND SAFETY	No direct impact.
EQUALITY AND DIVERSITY	<p>The strategy specifically sets out the aim to ensure all fleet processes are transparent, accountable and fair to all parties.</p> <p>A People Impact Assessment has been completed, where it has been determined that for the 9 protected characteristics the impact of this strategy is neutral.</p> <p>However, where specific actions are undertaken in the future as a result of this strategy, it is expected that a specific PIA will be completed as appropriate.</p>
USE OF RESOURCES	<p>The fleet management process is complementary to good asset management, though the main aim of any fleet strategy is to ensure value for money in the maintenance or purchase of any vehicle asset.</p> <p>Key principles of good procurement practice in the maintenance and upkeep of the fleet portfolio are transparency, accountability, continuous improvement and fair competition and these</p>

	<p>principles are embodied as part of the strategy.</p> <p>Social and environmental awareness issues in respect of fleet provision are captured within the strategy.</p>
<p>PROVENANCE SECTION & BACKGROUND PAPERS</p>	<p>Background</p> <p>The Executive Committee agreed its high level Strategic Asset Management Plan at its meeting of 16 May 2012 (Minute EX56). It was agreed as part of the report that this would be followed by more detailed strategies for individual areas in due course.</p> <p>The Executive Committee agreed a set of Strategic Business Requirements for Fleet as part of the Strategic Review of Resources paper at its meeting of 8 August 2012 (Minute EX15).</p> <p>Since then the 'White Fleet Review' has been the active priority for fleet management as below:</p> <p>Executive Committee 8 August 2012 (Minute EX16) Capital Purchase of Vehicles -The Committee considered and approved the Capital Purchase of Vehicles report that covered vehicles currently in use by the Senior Management Team (SMT).</p> <p>Executive Committee 7 November 2012 (Minute EX29) White Fleet Review - The Committee considered a proposal for a review of the White Fleet, the primary aim of which would be to look at a more cost effective provision of white fleet vehicles with minimum impact on service delivery.</p> <p>Executive Committee 17 July 2013 (Minute EX05) where the White Fleet Policy was agreed.</p>
<p>APPENDICES</p>	<p>Annex 1: Fleet Strategy 2014-2017 Final</p>
<p>TIME REQUIRED</p>	<p>15 minutes.</p>
<p>REPORT ORIGINATOR AND CONTACT</p>	<p>David Sutherland – Resources Manager dsutherland@bucksfire.gov.uk 01296 744662</p>